

I find this statistic unbelievable: the U.S. Bureau of Labour statistics found that companies with fewer than 100 employees gave only 12 minutes of manager training every six months. Organisations with 100-500 employees provided just six minutes.

A long-term research project commissioned by Middlesex University for Work Based Learning found that from a 4300 worker's sample, 74% felt that they weren't achieving their full potential at work due to lack of development opportunities. That statistic is even more proof that ongoing training is essential for employee development and the growth of a company.

Chuck Gallozzi, founder and leader of the Positive Thinkers Group in Toronto, said, 'We have an innate desire to endlessly learn, grow, and develop. We want to become more than what we already are. Once we yield to this inclination for continuous and never-ending improvement, we lead a life of endless accomplishments and satisfaction.'

The lesson here: invest in retaining and developing your present employees. After all, the cost of retaining present employees is much less than the cost of replacing them. Help employees expand their knowledge by offering more training options. Offer them the opportunity to move up in the company to a better position and a better salary.

Why invest in continuous employee training and development? Throughout my 37 years of preaching customer service, I have found many organisations ignore continuous training sessions for employees as they feel they are expensive and employees miss out on their work time while attending these sessions. What they fail to understand are the benefits of these sessions and how they contribute to the organisation overall. Benefits of conducting these programmes are far greater and longer-lasting.

The benefits of continuous training include:

- It takes care of weak links and ensures mistakes are not repeated.
- It increases employee satisfaction: it shows employees that they are

- valued. It helps them move up the learning curve and work harder. They will know that the training they do can take them into other positions with better growth opportunities and/or better pay within the organisation.
- Boosting employee performance by empowering them. It gives them confidence and keeps them up to date on new developments. This confidence pushes them to perform better and think of new ideas to excel.
- It helps you stay ahead of the competition. Make sure your staff is constantly advancing and you will continue to move forward and be more competitive in the marketplace. Standing still can kill your business.

Continuous training should be done on your time because employees will see that you value them enough to invest in them. I always recommend that organisations produce a training and development plan for all employees. Training and development are broadly defined as those activities aimed at raising the standards of employee practice and lifting the quality of the employee's and customer's experiences. The aim is to empower all employees to carry out their roles to the highest standards, and deliver high quality services to customers every day and every time. Spending money on something that pays off in profit should not be a sticking point for a business.

In my travels around the world I have noticed that increasingly, high performing organisations recognise the need to use best training and development practices to enhance their competitive advantage. Take a look at companies such as Amazon, Costco, Metro Bank UK, and others. They look at training and development as an essential tool of their business and choose to value the potential of their people and grow them.

The studies I have looked at have highlighted the connection between a well-designed training programme and the bottom line of the business. Your image is influenced by the extent and quality of staff training and development, that means it has to be continuous to achieve your goals. Regular training is well worth the investment because building up the skills within the business will effectively improve your company's bottom line.

Ongoing training is important not just to employee development, but it also affects the success of your business.

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